

## Easton Library Board Meeting

July 14, 2026 @ 6:40 PM

In Attendance: Jennifer DeCarlo, Cindy Bulger, Patricia Mcfee, Wendy McKernon, Beth Bluman, Mary Barnhart, Marti Ellermann, Abby Henderson

Public comments: None

Minutes from the Previous meeting: Marti motions to accept the minutes from the previous meeting, seconded by Mary

President's Report: Jennifer has submitted her notification of retirement as of the end of October 2026.

- Search Committee was formed- Beth, Patricia, Wendy, and Marti- will draft a job description, advertise by August, with the intent of interviewing in September
- Patricia will reach out to Kim Bolan for SALs guidance on the hiring process
- Marti will research the current NYS benefit laws

Treasurer's Report: Beth motioned to approve the warrants; Abby seconded. Vote to approve the warrants passed.

- Cindy presented the Treasurer's Report- of note: Draft Operational Budget discussed; tax cap discussion will be re-addressed for 2027.
- Abby offered to draft and manage a fundraising letter campaign; Marti made a motion; Wendy seconded. Abby will draft for review before the next meeting

Director's Report:

- Neighborhood book club met and discussed *Theo of Golden* by Allen Levi. July 21st book pick is *Bel Canto* by Ann Patchett. There won't be a meeting in August, but the group will reconvene on September 15 to discuss *This is Happiness* by Niall Williams.
- Display Case has sold and is going to be rehomed at Schaghticoke's Knickerbocker Museum
- New circulation computer and treasurer's laptop have arrived
- Summer reading kick-off party was a success with 22 people in attendance + ice cream sundaes donated by Stewarts Shops
- Summer Reading Program sign-up totals are as follows: Birth to 5- 8 total, 6 to 11- 8 total, 4 teens, 5 adults

## Committee Reports:

Bylaw Committee: Revisions presented by Mary. Mary makes a motion to approve the new bylaws; Abby seconds. Vote to approve revised bylaws passed.

## Building Committee:

- Modifications to porch and handicap ramp material presented to the board; Marti moves to approve the change order for porch decking, Patricia seconds. Vote to approve passed.
- Window trim will be white, to tie into Burton Hall and historic curb appeal
- Tony Bluman will build free-standing book drop

Old Business: None

## New Business:

- Upcoming Required Policy Updates presented by Marti. Board members agreed to take on the review of each of the following policies before the due date of January 2028. Marti will email directions. Board members will send their drafts to Mary for formatting.
  - Selection of Library Material and Reconsideration- Beth
  - Public Usage of Library Space and Meeting Rooms- Patricia
  - Codes of Conduct- Mary
  - Confidentiality of Library Records- Mary
  - Personnel Policies- Marti
  - Disaster Preparedness- Wendy
  - Financial Control and Accountability- Cindy

Mary motions to adjourn the meeting, seconded by Abby. Meeting adjourned at 8:37 pm.

## Upcoming Meetings:

August 11 (budget due to Town of Easton)

September 8

October 13

November 10

December 8