

# Easton Library Board Meeting

## May 12, 2026 @ 6:40 PM

In Attendance: Jennifer DeCarlo, Cindy Bulger, Patricia Mcfee, Wendy McKernon, Beth Bluman, Mary Barnhart, Marti Ellermann, Abby Henderson

**Public comments: None**

**Minutes from the Previous Meeting:** Mary motions to accept the minutes from the previous meeting, seconded by Marti

**Treasurer's Report:** Motioned to approve the warrants; Wendy seconded. Vote to approve the warrants passed.

Cindy presented the Treasurer's Report. Of note: Builders Risk Insurance has been procured. 90% of State Grant Construction Aid has been received, and the remaining 10% will be delivered post-construction. Board discussed Cyber Security Insurance coverage; further research will be presented at the next meeting

### **Director's Report:**

- Donations of perishable goods to Comfort Food must be made to the local food pantries directly, rather than the library donation location. Non-perishables may be accepted as long as dates are checked by library staff. All food must be stored 6 inches off the ground. Comfort Food has been made aware of library construction and potential future relocation of our fridge.
- Amy Jordon's card-making class was attended and enjoyed by 6 people
- Neighborhood Book Club met, and six people discussed *A Man Called Ove* by Fredrick Backman.
- Cookbook Club met, and nine people shared Mexican-themed dishes
- Summer reading program business support letter has been distributed. Money raised will go towards incentive prizes.
- Summer reading kickoff party will be Wednesday, July 8th. Summer reading program will run for 6 weeks, and will include weekly reading challenges and off-site program events.

### **Committee Reports:**

#### Bylaw Committee:

Draft Bylaw updates were presented by Mary and Marti. Of note: board term proposed to change from 5 years to 7 years, "Librarian" title to become "Library Director", Article 5 will include standing committees and ad-hoc committees, removal of previously listed book committee, quorum requirement of 4 members, clarification of privacy of records

A vote on the final draft will take place at the next meeting

**Old Business:**

Building Construction Update:

- Board reviewed alternative building plan proposal presented by community member
- Construction will begin Monday 18th; temporary entrance will be put in place and fence
- Notice to proceed has been updated in accordance with the start date. Cindy motions to authorize Patricia to sign the notice, seconded by Marti.
- Tree planted in memory of Edward J. Stiles is at risk of damage; Mary will work to contact family about risk and remediation if needed
- Abby will contact the donor of the library lights about impacts of construction
- Marti will ask Burton Hall is glass display case can be stored by them during construction
- Trustees were made aware that once construction begins, no one is permitted in the construction zone site due to safety and liability reasons
- Discussion of Zoom meeting dates with MR2 on construction updates. Will do every other Tuesday at 4 pm: Jennifer, Beth, and Patricia
- The downstairs emergency exit will be blocked for a period of time. During this time, groups will not be able to use the meeting space, and people will not be allowed to linger in the children's room or meeting room for extended periods. Additionally, individuals will not be permitted to go to the children's room in groups.

**New Business:**

Archival Committee support will be pursued.

Mary motions to adjourn the meeting; Marti seconds. Meeting adjourned at 8:31 PM.

**Upcoming Meetings:**

June 9

July 14

August 11 (budget due to Town of Easton)

September 8

October 13

November 10

December 8