

## **Easton Library Board Meeting**

December 9, 2025 | 6:41 pm

**Attendees:** Linda Borden, Cindy Bulger, Beth Bluman, Patricia McFee, Abby Henderson, Jennifer DeCarlo, Kevin Sheehan, Mary Barnhart, Dick Brownell

### **Public Comments:**

**I. Minutes from the Previous Meeting:** Kevin motions to approve November's minutes, Cindy Seconds

**II. President's Report:** N/A

### **III. Treasurer's Report:**

- Cindy gave a review of the 2025 budget as we approach the end of the year
- Note of generous donations received in memory of Dee Dee Schroeder
- Review of Property and Liability Insurance Policies from Utica Group
  - Cindy notes that our current policy does not cover data breach coverage, and will meet with Chuck Smith on Friday to review policies

Linda makes a motion to accept the Treasurer's Report, Mary Seconds. The report was acknowledged and filed

### **IV. Directors' Report:**

- Jennifer has signed up for a program called "We Are Instrumental," in which used instruments can be donated for student use
- St. Nicholas Tree Trimming Party was attended by 27 people with a visit from Santa. The 11 am Saturday time slot was well attended. Nadia was honored as the retiring Story Hour teacher, and Wendy McKernon was introduced as the new teacher
- Story Hour continues to be well attended - 11 children weekly recently
- The Cookbook Club is scheduled to meet on January 15 at 6:00 pm to explore the Harvest theme.

### **V. Old Business:**

- I. Final Budget
  - A. Overdrive (ebooks + audiobooks) contribution suggestion had decreased for 2026
  - B. Patricia makes a motion to increase staff salaries effective 2026, seconded by Lina
  - C. Kevin makes a motion to approve the budget, seconded by Mary- the board approves unanimously

Abby made the motion to go into Executive Session at 7:10 pm to discuss personnel. Seconded by Beth. Kevin made the motion to leave the executive session at 7:30 pm. Seconded by Mary

- B. Patricia makes a motion to increase staff salaries effective 2026, seconded by Lina
- C. Kevin makes a motion to approve the budget, seconded by Mary- the board approves unanimously

- D. Linda notes the need to think strategically about sustainable funding in the years ahead

**VI. New Business:**

- I. 5 Year Plan of Service expires 12/31/25. Requirement of NYS
  - A. Patrons will be asked for their input through a survey, and board members will assist Jennifer in culminating the Plan of Service
- II. Archival Research was presented by Abby. **DHPSNY** (through the Office of Cultural Education) offers training and grants that the board is interested in pursuing. Abby will research requirements further
- III. A Facility Committee will be formed in early 2026 based on the Facility Plan requirements from SALS
- IV. New SALS Director, Kim Bolan, will visit the library on Wednesday, 17th at 1:00 pm
- V. The Nominating Committee will consist of Mary, Patricia, and Beth to fill 2 upcoming board vacancies in February

Mary Motions to conclude the meeting, and Kevin seconds

**Next Meeting Date: January 13, 6:30 pm**