

Easton Library Board Meeting

March 11, 2025 at 6:30pm

In attendance: Jennifer DeCarlo (Director), Peter Read, Kevin Sheehan, Patricia McFee, Cindy Bulger.

A presentation to the board by Paul Mayes and MR2 construction services.

Approval of meeting minutes from February 4, 2025. Peter moved to accept the minutes, second by Kevin, motion approved unanimously.

Treasurer's Report: Reviewed and discussed, Patricia moved to accept, second by Peter, motion approved unanimously.

President's Report: SALS Director search has been initiated.

Director's Report:

- JA has been updated to multi-factor authorization for all libraries, Jennifer set up with staff and went live on 2/26
- Cookbook club and Neighborhood book clubs met, both had a nice time
- New baby changing station was installed, looks and works great.
- Signatures were collected for GCS May budget vote

Old Business: Trustee nominating committee reported on the search for 1 open position for a full term of 7 years. Contacts are being made to the list of candidates.

New Business:

-Appointment of new trustee - Patricia motioned to appoint Beth Bluman to fill the vacated term of 3 years. Cindy seconded the motion, passed unanimously.

-Story Hour field trip discussion - plans for spring outing, will not be library sponsored, independent field trip to local park.

-Banking business:

1. to phase Peter out of role as treasurer, Cindy in.
 - a. Kevin moved to authorize Cynthia Bulger and Abigail Henderson to have access to all TD bank accounts and to perform all necessary bank transactions to do Easton Library Business. Patricia seconded the motion, motion passed unanimously.

- b. Kevin moved to authorize Cynthia Bulger to open a TD Business Credit Card and to have full access to the Credit Card account to perform purchases and transactions necessary for Easton Library business. Jennifer DeCarlo is also authorized to have a TD bank credit card to make purchases necessary for Easton Library business. Beth seconded the motion, motion passed unanimously.
 - c. Kevin moved to authorize Renee Reinhart of Reinhart Associates to have read access to Easton Library bank accounts and credit card accounts. Patricia seconded the motion, motion passed unanimously.
2. The board discussed the possibility of an audit for transition from Peter to Cindy as Treasurer, it was agreed to check on cost for completion.

The next meeting will be the Annual Meeting on Tuesday, March 25, 2025 at 6:30pm with the Organizational Meeting directly following.

Peter motioned to adjourn; Kevin seconded the motion.