

Easton Library Board Meeting
August 28, 2023 @ 6:30PM

In Attendance : Linda Borden, Jennifer DeCarlo (Director), Mary Jane Connor, Kevin Sheehan, Peter Read, Abby Henderson, Patricia McFee (absent), Nellie Lovenduski (absent)

Approval of meeting minutes from July 31st. Minutes reviewed and approved. Motion passed unanimously.

Treasurer's Report: Report reviewed. Linda motioned to approve the Treasurer's report, Abby second the motion. Motion passed unanimously.

President's Report: Updated regarding information gathering for purposes of editing the Meeting Room Policy. Clarification around library cards with regards to how lending is documented when patrons use various libraries.

Director's Report:

The new lamppost is up! Thank you to our anonymous donor and to the local volunteer who installed the new lamppost.

Unfortunately, Story Lori had to cancel to due illness.

Our Open House was a fabulous success! 60 people attended. Kendra Farstad, the artist/muralist, spoke about how the mural evolved.

The Easton Town Clerk informed the library that it can no longer dispose of the garbage and recycling behind Burton Hall. We have permission to put garbage in the dumpster that is located at the Town of Easton barns up the road.

The library was power washed on August 24th. The building looks wonderful!

We will be working with the Greenwich Free Library, for the 3rd consecutive year, on the Great Give Back in October. This year we will be supporting animal rescue organizations in Southern Washington County.

The Smith Sign company, from Schuylerville, installed our new library sign! A big "Thank you" to the Friends of the Easton Library!

The Washington County Fair Board agreed that 4-H submissions had increased this year and they would like to work with the Easton Library again next year doing programs and reading incentives!

We had 27 participants complete the summer reading program, 16 children and teens received Battenkill Book Store gift cards and 11 adults received Stewart's Shops gift cards.

Staff wrote an updated book donation specifications for the Election Day bake and book sale in November.

Nadia will resume story hour on September 13th.

Old Business:

- Mary Jane working on John O'Brien recognition (will call him).
- Peter discussed Cyber Liability Insurance. Will invite Kevin O'Brien, from Upstate Agency, to come in and discuss options (at the next board meeting).
- Peter and Jennifer presented their work on the 2024 Easton Library Budget. A discussion was had. The treasurer supports keeping with the tax cap amount of \$49,321. Kevin motions to approve the budget as presented. Mary Jane second the motion. Motion approved unanimously.

New Business

- Discussed pros and cons of purchasing a couple large fans for summer events run by the library.
- Discussion around 3 PC's that are going out of warranty in December. Peter motions to spend \$2,832 on 3 new PC's. Abby second the motion. Motion approved unanimously.
- New routers are here and will be set up shortly.
- Discussion about printing and pricing. Kevin motions to change our library printing price of colored printing from \$0.25 a copy to \$0.30 a copy. Peter second the motion. Motion approved unanimously.
- Linda, Kevin, and Mary Jane to reach out to meet with board members of the Greenwich Library.
- A card for board member Patricia McFee will be put out to sign at the library. Our condolences on the passing of her mother, and beloved library patron, Phyllis Riley.

The next meeting will be September 25th, at 6:30PM.

Kevin motioned to adjourn the meeting. Peter second the motion, motion approved unanimously.