

Easton Library Board Meeting
April 17, 2023 @ 6:30PM

In Attendance : Linda Borden, Jennifer DeCarlo (Director), Mary Jane Connor, Patricia McFee, Nellie Lovenduski, Kevin Sheehan, Peter Read, Abby Henderson

Approval of meeting minutes from February 21st. Minutes reviewed and approved. Motion passed unanimously.

Approval of Organizational Meeting minutes from March 20th. Minutes reviewed and approved. Motion passed unanimously.

Treasurer's Report: Report reviewed. Mary Jane motioned to approve the Treasurer's report, Abby second the motion. Motion passed unanimously.

President's Report: Reviewed SALS challenge grant application process. Reviewed the roll SALS plays in conjunction with the Easton Library.

Director's Report:

- Peter signed and post-dated the Architectural Services Proposal for Butler Rowland Mayes Architects, LLP for our SALS Construction Grant application. It was then scanned and the copy was emailed to Paul Mayes.
- A library patron completed the walkthrough for the SALS Challenge Grant.
- Story Hour resumed in March
- Jeff Suite completed repairs in downstairs bathroom.
- Our teen volunteer was taught how to cover books. They hope to spend 2-5 hours a week volunteering at the library.
- Tri-County Literacy volunteers and students met at the library. They hope to meet every Tuesday evening.
- The Annual Report was submitted to SALS!
- SALS will be here Monday 3/13 to set up two new computers. One is public and the other is for the circulation desk.
- The Stewart's Foundation awarded Easton Library funds from the Stewart's Holiday Match Grant to go towards the summer reading program.
- We have multiple Comfort Food pick up volunteers, which is very helpful and appreciated!
- The two new Mini PC's now have Windows 11.
- The library has been selected to receive \$1 from every \$2.50 reusable Community Bag sold during the month of April 2023 at the Greenwich Hannaford.
- Our Annual Report was submitted to DLD!
- Tim O'Shea concert and drum clinic were wonderful. 70 people attended the concert at Burton Hall. Tim had 4 students for the drum clinic. Thank you to Mary Jane, Peter, Kevin, Barb and my husband-who helped make this event wonderful.
- Program held by Bliss McIntosh in the meeting room on gardening at 3 PM.
- Kevin did some much-needed tree trimming.

- Jeff Moses repaired the molding on the north side of the library that had fallen off. He also noticed the aluminum siding is bowing outward. He is going to try to figure out how to solve the issue. The aluminum siding is not easy to work with.
- The SALS Challenge Grant was submitted. Thank you to Marti Ellermann for her assistance in writing and editing the application!
- The 2022 Annual Report has been approved by the DLD!
- The 6-hour Defensive Driving course was very well attended and was held at Burton Hall.
- Donations of Legos and Magnetiles given to the library.
- Trish Marki will do Silent Wings program for summer reading on July 26th at 4 PM at Burton Hall.
- We placed an order for a new laptop in the latest JA Group Order. To note: we have three public Mini PC's that will expire from warranty in December of this year.
- Exploring new mural paintings with local artists.

Old Business:

- Bylaw committee determined it is best to add addendums rather than to re-write the bylaws. Bylaw committee will set a meeting time and move forward.
- Discussed upcoming SALS trustee meeting.

New Business

- Discussed recognition of service for John O'Brien. Mary Jane and Jennifer to follow up on book purchase.
- Peter received a quote for the Director and Officers (D&O) insurance. Mary Jane motions to add D&O insurance. Kevin second the motion. Motion approved unanimously.
- Looking into straightening the lamp post out front. Jennifer will follow up.
- Mary Jane discussed an open house idea. To be revisited at the next board meeting.
- Discussion around possibilities of programming with an eye towards the Washington County fair exhibitions. Abby will continue to brainstorm.
- Peter commented that the septic be pumped. Kevin will attend to duty.

The next meeting will be June 12th at 6:30PM.

Kevin motioned to adjourn the meeting. Patricia second the motion, motion approved unanimously.