

Easton Library Board Meeting  
February 21, 2023 @ 7:30PM

In Attendance: Jennifer DeCarlo (Director), Mary Jane Connor, Patricia McFee, Nellie Lovenduski, Kevin Sheehan, Peter Read, Linda Borden(absent), John O'Brien(absent)

Approval of January 9th and 26th, 2023 meeting minutes: Minutes reviewed and approved. Motion passed unanimously.

Treasurer's Report: Report reviewed. One of our TD accounts is now receiving a 2% interest rate. Patricia motioned to approve the Treasurer's report, Kevin second the motion. Motion passed unanimously.

President's Report: None.

Director's Report:

- People have been secured to be responsible for shoveling snow at the library.
- Paul Mayes has been hired to create a proposal master plan for the library and to assist the library with the application for the SALS Challenge Grant. We have someone scheduled to complete the required library walk-through.
- There was a program meeting held on January 12. The next meeting is scheduled for September 14th @ 6PM.
- A team of volunteers from Tri-County Literacy wants to start meeting at our library once a week.
- Easton Library will contribute \$400 to Overdrive.
- The Easton Library applied for the Stewart's Match Grant.
- Jan. 26th, the Kid's Club made bird feeders.
- Now sharing the responsibility of picking up the food for the Farm-2-Library program between 2 board members and director.
- Emailed juvenile library card application to Greenwich Primary Library for the "Greenwich Reads Together" program.
- SALS implemented a KnowBe4 systemwide training for the directors and staff. It is to learn about Phishing email and how to keep the system secure.
- A copy of the new JA fees for 2024 is now available.
- The Tax Levy received the necessary signatures. Peter is to bring the signatures to Greenwich Central School.
- Easton Library's AmazonSmile contract concluded on February 20<sup>th</sup>.
- The 2022 Annual Report was completed and submitted!
- Tim O'Shey scheduled for March 25th from 4-6PM
- Defensive Driving Course scheduled for April 1st 10-4PM

Old Business:

- Bylaw committee has met and started work on re-writing and adding addendums. Will check in with Sara Dallas regarding guidelines around the two! Patricia motioned to get the treasurer and any check signer bonded. Nellie second the motion. Motion passed unanimously.
- Discussion regarding SALS Challenge Grant. Patricia motions for the library to apply for the SALS Challenge Grant. Kevin second the motion, motion approved unanimously. Jennifer to call Paul Mayes to get the process started.

#### New Business

- The committee which looked into filing the vacating board seats has spoken to two replacement possibilities for those two open seats. The board will vote on the new board members at our Annual meeting on March 20th.
- On January 9th, 2023, the Eason Library adopted the Town of Easton's fiscal agreement for the 2023 fiscal year in the amount of \$29,000.

The next meeting will be the Annual Meeting on March 20th at 6:30PM with the Organizational Meeting following at 7:30PM.

Kevin motioned to adjourn the meeting. Patricia second the motion, motion approved unanimously. Meeting Adjourns at 9:43PM.