

Easton Library Board Meeting
January 9, 2023 @ 7:45PM

In Attendance: Jennifer DeCarlo (Director), Linda Borden, Mary Jane Connor, Patricia McFee, Nellie Lovenduski, Kevin Sheehan, Paul Mayes, Marti Ellermann, Quinn Sheehan, Peter Read(absent), John O'Brien(absent)

Presentation from Paul Mayes to the library board and community regarding possible services he could provide. Paul is an architect that works specifically with just libraries. He is also a resident of Easton.

Approval of December 5th, 2022 meeting minutes: Minutes reviewed and approved. Motion passed unanimously.

Treasurer's Report: Report reviewed. Peter set up a second and final CD, both have 2-year terms. Mary Jane motioned to approve the Treasurer's report, Patricia second the motion. Motion passed unanimously.

President's Report: None.

Director's Report:

- Carpet cleaning was delayed due to a breakdown with their truck. Rescheduled to be cleaned January 14th.
- The Easton Library Zoom subscription expires soon. We discussed and agreed that it would be a good idea if the director would like to renew the subscription.
- Employee evaluations are completed.
- Jim Reeve is plowing the Easton Library parking space. A high school student has agreed to fill in for shoveling the sidewalks and entrances upon his availability from school, until the library finds someone else who can do the job all the days we are open.
- Information regarding a NYSERDA energy audit was reviewed. The board agreed it would be a good idea to pursue the audit. Pointed out it would be helpful information for the SALS Challenge Grant. Jennifer will be discussing the possible timing of the energy audit with Paul Mayes.
- 12/17/22 Brother Christopher from the New Skate Monastery presented a Dog Talk which was well attended!
- There will be a Program Committee Meeting on 1/12 @6:30PM
- Rural Library Meet-up will be Jan. 17th.
- Abby Henderson will be making birdseed bird feeders with the Kid's Club on January 26th.
- The deadline for the Stewart's Matching Grant is 1/31. Director will consider submitting for summer reading programming.

Old Business:

- Working through Cyber Liability Insurance. Peter received a quote for a cyber insurance policy from Castle Agency.
- Discussion regarding SALS Challenge Grant. Patricia motions for the library to apply for the SALS Challenge Grant. Kevin second the motion, motion approved unanimously. Jennifer to call Paul Mayes to get the process started.

New Business

- Mary Jane motioned to sign JA agreement for SALS. Patricia second the motion, motion approved unanimously.
- Mary Jane's seat on the board expires in February of 2023. A committee was formed to look into filing the vacated seat. Committee members are Mary Jane, Kevin, and Nellie.
- Discussion around setting Annual and Organizational meetings. Annual Meeting will be March 20th at 6:30PM with the Organizational meeting following at 7:30PM.
- Discussion around Greenwich Library and the Tax Cap. Available Easton board members will meet with board members from the Greenwich Library to discuss details.
- Discussion around HATS program (Helping All Trustees Succeed). Linda to look into it further.
- There exists a monthly checklist that the library director has put together. Should we create one for the building and grounds maintenance? Mary Jane will ask John for any helpful information that he thinks should be included (i.e. pressure wash building in the spring, pump out septic tank in October, etc.).
- The Town of Easton is appropriating funds to Easton Library for the FY 2023. Linda attested that the resolution was adopted by the Board of Trustees on the 9th day of January, 2023.

The next meeting will be February 21, 2023 @ 7:30PM, at the Easton Library. (To be held Tuesday evening due to the Monday holiday.)

Kevin motioned to adjourn the meeting. Patricia second the motion, motion approved unanimously. Meeting Adjourns at 9:43PM.