

Easton Library Board Meeting
February 21, 2022 @ 7:30PM

In Attendance: Jennifer DeCarlo (Director), Linda Borden, Mary Jane Connor, Nellie Lovenduski, Peter Read, Patricia McFee, Chelsie Henderson(absent), John O'Brien(absent)

Approval of January 17, 2022 meeting minutes: Minutes reviewed and approved.
Motion passed unanimously.

Treasurer's Report: Report reviewed. Patricia motioned to approve the report, Mary Jane second the motion. Motion passed unanimously.

President's Report: In light of a national increase in examining which books are carried on library bookshelves, we will be reviewing our Library Collection and Challenge Policy in the future.

Director's Report:

- We had a winner of the Cheesecake raffle and the 50/50 from the Friends Election Day book and bake sale.
- Many large libraries have AEDs and through research we discovered that AEDs are expensive, we would need a physician that would sponsor the library, and would need staff training. Decided against having an AED for these reasons.
- We received our annual allocation from Greenwich Central School.
- Fluorescent lights were replaced in the non-fiction, front room using our brand new 8-foot ladder. The new toilet seat was also installed.
- Story hour will be paused for the month of February due to COVID numbers.
- There will be a second "*Hand Drum class for Seniors*" in February. The class is full and will be sponsored by Easton Library from the program budget.
- Assembly member Carrie Woerner secured a grant of \$80,000 for SALS to be distributed to member libraries in Carrie's district:
Mechanicville, Stillwater, Round Lake, Schuylerville, Easton, Greenwich, Argyle, Salem, Saratoga Springs, Fort Edward, and Hudson Falls to support programming in these libraries, including but not limited to measures taken to address library operations during the pandemic.
- Hot Club of Saratoga sent a proposal for entertainment for one of our Summer Reading Program events. We will write for the Stewart's Match Grant.
- We have booked three events at Burton Hall due to needing extra space. The town has instituted a cleaning charge of \$25 per rental.
- We subscribed to a one year Zoom Communications for the library.
- Tim O'Shey has decided not to come to the US this year, so our concert with him is cancelled. In place of his performance we will have an Original Folk and Irish Music concert on 3/19, from 4-6 PM.

- Hired a cleaner.
- Check for library funding for FY-2-22, from Town of Easton arrived.
- Attended the virtual Annual Report Party hosted by SALS.
- Attended the virtual Summer Reading Program Oceans of Possibilities Workshop for children hosted by several different library systems.

Old Business:

- The Accident Procedure and Policy was edited to better mesh with our Emergency Preparedness Policy. Nellie motioned to approve the updated policy, Patricia second the motion, motion passed unanimously.
- Our Disaster Plan Policy will need to be updated in the future.

New Business

- Annual report needs to be approved and then submitted to the state. Circulation is way up! Mary Jane motioned to approve the report, Linda second the motion, motion passed unanimously
- Reviewed updated the Joint Automation Project (JA) agreement. Peter motioned to approve the document, Patricia second the motion, motion passed unanimously.
- The Djembe and Ukulele Loan Agreement and Policy was created. Patricia motioned to approve the document, Mary Jane second the motion, motion passed unanimously.
- Discussion around the Library Collection and Challenge Policy. Patricia and Jennifer will look into other local policies and resources and return to the board with information. We will revisit this topic in two months.

The Annual Meeting will be March 21, 2022 @ 7:00PM, followed by the Organizational Meeting.