

## Easton Library Board Meeting

August 17, 2020, 7:30 pm

In attendance: Aaron, Mary Jane, Jennifer, Peter, Patricia McFee, Chelsie

Minutes not approved, because the Board meeting was recorded by Zoom and minutes were not taken. Minutes have been subsequently transcribed.

### Treasurer's Report:

- We should have the 2021 budget ready for the town of Easton by mid-Sept. Jennifer and Peter will work on the budget.
- Motion by Aaron to accept the treasurer's report, second by Patricia, approved unanimously.

### New Business:

- 5-Year Plan of Service discussed. Board members had positive comments about it and that it was a good plan to meet the community needs. Motion by Peter to accept the Plan of Service as presented, second by Mary Jane, approved unanimously.
- Some weeding is needed at the library. Aaron will do it this week.
- An emergency plan needs to be written (to address disasters at the library like fire, flood, etc.). A committee is needed. Due by Dec 31, 2020 to be in compliance with NYS.

Motion by Peter to close the meeting and second by Patricia.