

## **Easton Library iPad Lending Policy**

### **Availability and Loan Period**

- There are currently two iPads available for checkout for **7 days**. The iPads cannot be renewed.
- All iPads and accessories must be returned to the library circulation desk during regular operating hours. Please **Do Not** place them in the Library drop box.

### **Eligibility**

- The borrower must have a current SALS Library card with no outstanding fines exceeding \$5.00 and must read and agree to the iPad Lending Policy.
- In addition, a photo ID will be required (A Driver's License, New York State ID, Military ID, Student ID and/or Passport photo which contain the cardholder's name and identifiable photo). If the address on the photo ID and the address on record with the Library do not match, patrons must provide a piece of recent mail with the correct address on it for verification purposes.
- The borrower must be **18 years of age or older**
- One iPad per person and household can be checked out from the library at a time. A user will not be allowed to check out an iPad for another person. (Patron cannot use a friend or family member's card to borrow an iPad.)
- iPads must be returned to staff 30 minutes before the library closes. The borrower must remain present until all equipment has been checked to ensure that all pieces are accounted for and checked. Users are required to report any problems experienced with the iPad during the borrowing period.

### **Personal Data and Information**

- All personal data, apps, files, or documents saved to the iPad will be permanently erased after the device is returned.
- iPads have the Safari computer program.
- Any additional apps or media purchased by the borrower during the loan period must be done with the borrower's own funds and is not the responsibility of the Library.

### **Fines and Damages**

- The working condition of the iPad will be assessed before checkout and upon its return. Users are responsible for damage to and/or loss or theft of loaned units. Users are required to report any problems experienced with their iPad during their borrowing period.
- The replacement cost is \$500 for a lost or stolen iPad. Repair cost for a damaged iPad can range up to \$100 plus a processing fee, depending on the severity. A charge of \$50 will be assessed for each lost power cord and adapter; \$30 for a lost or broken case.
- iPads may not be placed in any book return at any time for any reason. A fee of \$50, in addition to any other accumulated damage fees, will be charged for this type of return.
- If an iPad is not returned, the Library will seek to recover it.

- If the borrower modifies the iPad operations system (i.e., jailbreaks the iPad), it voids the warranty and he/she will be charged the replacement cost of the iPad.
- The Easton Library reserves the right to refuse service to anyone who abuses the equipment or is repeatedly late in returning the iPad.

Disclaimer

- The Library is not responsible for any files left on the device or for loss or damage to files. The library is not responsible for unauthorized access to personal accounts that the user fails to properly sign-out of, including, but not limited to, email, Twitter, Facebook, Google Drive and Dropbox. The library is not responsible for any issues or damages that the iPad may cause to any other equipment to which the iPad is connected.

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