

Code of Conduct Policy for Easton Library

To provide a safe and appropriate environment within the library that fully allows all customers to use library facilities during regularly scheduled hours, the library board of trustees has adopted the following rules and regulations.

1. Patrons shall engage in activities associated with the use of a public library. Patrons not reading, studying, or using library materials may be required to leave the building, library program, or approved community event.
2. Any patron not abiding by these or other regulations of the library may be required to leave the library premises and may forfeit his or her library privileges. Library employees will contact the police if deemed advisable.
3. The library Board of Trustees authorizes library staff and law enforcement officers to enforce the library's published code of conduct policy up to and including long-term suspension of library privileges, permanent banning from the library or prosecution.
4. A patron whose privileges have been suspended or revoked may have the decision reviewed by the Board of Trustees.
5. Persons entering or refusing to leave the building after being evicted or banned will be charged with trespassing. Patrons shall respect the rights of other patrons.
6. Patrons shall not assault, harass, or annoy others in the library. This includes noisy or boisterous activities, staring at another person with the intent to annoy that person, following another person about the building with the intent to annoy that person, playing audio equipment so that others can hear it, singing or talking loudly to others or in monologues, using profanity, displaying print or nonprint materials of an offensive nature to others, or by behaving in a manner that can be reasonably expected to disturb others.
7. The library requires all individuals to set their cell phones to no-ring (vibrate) mode upon entering the library. Individuals needing to use a cell phone to make or receive calls while in the library must go to an unoccupied area of the library or lobby area. Voices must be kept at a reasonable level so as not to disturb other library patrons.
8. Smoking is prohibited throughout the library's facilities. Smoking is not permitted on library grounds by anyone within 100 feet of the building. (See Tobacco Policy)
9. Non-alcoholic beverages may be consumed in the library if they are in closed containers. Alcoholic beverages are prohibited in the library unless previously approved by the library board.
10. Patrons may not utilize the library while under the influence of alcohol or drugs.
11. Patrons shall not engage in any illegal activity while in the library building. Persons whose actions violate state or local law will be prosecuted.

12. Patrons shall not interfere with the use of the library by other patrons or with library employees' performance of their duties.
13. Patrons shall not deface or mar library materials including books, magazines, newspapers, recordings, or other items of the library collection. Nor shall they deface, mar, or in any way destroy or damage library furnishings, walls, machines, or other library property.
14. Patrons shall not enter the building without appropriate clothing including a shirt and shoes. Patrons whose bodily hygiene is offensive enough to constitute a nuisance to other customers or library staff may be required to leave the building.
15. Patrons shall not bring pets or animals into the library, other than service dogs.
16. Knives with blades longer than 3" and guard dogs are not allowed in the library or on library property. Individuals carrying guns must have a concealed weapon permit on their person.
17. Any materials removed from the library must be checked out on a valid library card or through other standard library procedures such as interlibrary loan.
18. Unauthorized use of the library's computer network or failure to comply with the library's Internet Access and Use policy may result in suspension of library privileges.
19. In cases of disruptive behavior customer identification including name, address, and phone number, may be requested.

Policy approved: 6/25/2020