

Easton Library Board of Trustees Meeting
January 6, 2020, 7:30pm

In attendance: Jennifer, Linda, Mary Jane, Pat, Peter, John

Approval of December 9, 2019 minutes: Minutes accepted as corrected.

Treasurer's Report:

- January through December 2019 Profit and Loss reviewed.
Peter moved \$15,000 from Savings to Capital Expense Fund.
Motion to approve the Treasurer's Report by Mary Jane, second by Linda. Motion approved.

Director's Report:

- Evaluation of Employees has been completed.
- Jennifer signed the Trustees and herself up to become members of the NYLA through the SALS Group Membership. Total cost of membership was \$63.75.
- Jennifer recommended the library buy a subscription to the new bi-weekly Journal & Press. Board approved.
- Jennifer was in contact with Jeff Moses about outdoor lights. He can install the lights. Jennifer will order solar outdoor lights and motion sensor lights.
- Jennifer contacted Annie Miller, Director of the Greenwich Library about the School Proposition. Peter will bring the petition with 25 signatures to the school. He reported the 2% increase will be \$1,757.
- Jennifer reported that the projector may possibly need to be installed farther back now. Jesse from Parkway Music suggested Jennifer contact Saratoga Sound System for their advice.
- On January 30th, Jennifer and Peter will attend the Annual Report Party at SALS from 10am-1pm. They will begin to work on Easton

Library's Annual Report and have advice and lunch.

Old Business:

- The board discussed how to thank Pippa for her donation. Pat had a card for all to sign and will order flowers and deliver them to Pippa on Saturday along with a formal thank you letter and receipt. Mary Jane will contact Pippa at a later date.
- Linda, Pat and Jennifer will meet this week to work on the Long Range Plan again.

Executive Session to discuss personnel and salaries.

New Business:

- Motion by Peter, second by Linda to raise the Library Assistants' salaries by \$0.50 an hour and raise the Director's salary by \$1.00 an hour. Motion approved.
- Pat Ruppel has declined to run for a 3rd term of 7 years.
- The Annual Meeting will be on Thursday, March 5th at 7pm.

The Annual Meeting Committee and the Nominating Committee will meet on January 16th at 7:30pm to plan for the Annual Meeting.

Next Board meeting on February 10th at 7:30pm.