

Easton Library Board Meeting &  
2019 Library Annual Meeting Planning  
June 3, 2019, 7:30 pm

In attendance: Aaron, Mary Jane, Jennifer, Peter, Pat, Chelsie, Linda,

Guest: Meghan Phalen – Possible program on history of Burton Hall.

- Idea is to have a community get together with a program about the history of Burton Hall and Isaac Burton by a historian, include local folks that have grown up with Burton Hall. Also have a community BBQ. Include music. Possibly afternoon of September 15<sup>th</sup>. Not sure when the downstairs construction will be completed, so plans can be displayed. Meghan will attend the July Program Committee meeting for further planning. She will start contacting people that have Burton Hall history to share.

Approval of April 15, 2019 minutes: Minutes accepted as amended.

Treasurer's Report:

- Motion by Linda and second by Chelsie to approve the Treasurer's report.

Director's Report:

- Jack Scott, SALS, helping Jennifer update our website to meet State standards (posting of our policies and resources)
- John is reaching out to Ron Hansen to trim the bushes.
- May 24<sup>th</sup> the new front door was installed. 25 keys made and are being handed out.
- USS Slater pass is available for borrowing.
- Several programs have occurred in the past couple months
- May 21<sup>st</sup> the vote passed for the Greenwich School contribution to the Easton Library.
- An order for computers was made to SALS, \$1884.
- The Friends of the Library had the annual plant sale at the end of May.
- Accounting for Washington County Home for Aged Women grant is completed.
- \$31 donation from Hannaford Community Bag Purchase program received.
- NYS grant contract (through Carrie Woerner) has been received.
- Bill received for the front door replacement.
- Conflict of Interest Policy needs to be signed.

Corresponding Secretary Report:

Old Business:

- Conflict of Interest Policy signed by board members in attendance.

- We need a “Whistle Blower Policy”.
- Diversity Policy needs to be printed and signed.
- Tobacco Policy read, discretionary changed to discretion. Motion by Chelsie to accept the policy, second by Peter, approved.
- Motion by Peter and second by Pat to accept the Policy for the Slater Pass borrowing policy, approved.
- Motion by Mary Jane, second by Chelsie to accept the Diversity Policy.

New Business:

- Chelsie will write a Whistle Blower Policy to be approved at the next meeting.
- Linda and Peter will complete the NYS Legislative grant process.

Next Board Mtg, Aug. 5, 2019, 7:30 pm.