

Easton Library Board Meeting &  
2019 Library Annual Meeting Planning  
March 11, 2019, 7:30 pm

In attendance: Aaron, Mary Jane, Jennifer, Peter, Pat, Chelsie, Linda, John

Organizational Meeting:

- slate of officers offered by Mary Jane, seconded by Pat: President – Linda Borden, Secretary – Aaron Gabriel, Treasurer – Peter Read, Vice-President – Mary Jane, Corresponding Secretary – Pat Ruppel, Buildings & Grounds Committee Chair – John O'Brien. No other nominations. Approved
- Meetings will continue on Mondays at 7:30 pm.

Approval of February 5, 2019 minutes: Minutes accepted with one correction.

Treasurer's Report:

- Checks from Town of Easton and Greenwich School were deposited.
- Front door replacement has been approved to be added to the Construction Grant, installed preferably by June 1<sup>st</sup>. Grant can be completed once the door is installed. Must be submitted by June 31<sup>st</sup>.
- 2% Tax cap calculated, \$43,020. Motion by Peter to request \$43,020 from Greenwich Central School, an increase of \$1578, second by Mary Jane. Approved.
- A petition is needed with a minimum of 25 signatures to complete the application for the request.
- Grant Gateway must be completed this spring (annual process). Peter will do it.
- Motion by Mary Jane and second by Pat to accept the Treasurer's Report, approved.

Director's Report:

- \$31 earned through the Hannaford Re-usable Bag Program.
- Quipu eCard training at SALS, attended by Warren and Jennifer. Christine did online training. (Martha and Caroline need training.)
- LaVerne called to inspect the renovated room.
- SALS annual report workshop attended by Jennifer.
- James Kenelly said the furnace noise is of no concern. He provided 12 filters
- We will ask John to check/change the furnace filter each month.
- Worker's Comp auditor will be coming on Wednesday.
- Dawn Sharts, Greenwich/Easton Historical Association sent a thank you letter for use of the library. Appreciated the facility
- Minimum Library Standards need to be implemented by January 1, 2021
- USS Slater pass discussed. Jennifer will check to be sure it is a multiple use pass.

Corresponding Secretary Report: one thank you note written to Carol Green. One will be written for Julie Callahan

Strategic Planning Committee:

- Need to complete interviews with groups from outside the library, "What are the community needs in Easton?" Next step is to meet with SALS and develop plan with the new minimum standards.

Old Business:

- Discussed survey map of proposed property donation from Pippa Peters. Waivers must be submitted for perk and other tests. A separate property survey map must be purchased by the library. Once a deed is provided, we will need a lawyer for his services.
- Sexual harassment training must be done by October 2019.

New Business:

- Welcome to Chelsie. Has been given the Trustee booklet.
- Jennifer will contact Greenwich Library and Linda the GCS about budget requests.
- Motion by Pat to accept the agreement between Easton Library and MVLS and SALS Joint Automation Project, second by Peter. Approved.
- Need to sign the Conflict of Interest at the next Board Mtg.

Next Board Mtg, April 15, 2019, 7:30 pm.