

Easton Library Board Mtg
Monday, January 7, 2019
7:30 pm

Present: Linda, Peter, Julie, Aaron, Jennifer, Mary Jane, John

Approval of minutes: Minutes of November 19, 2018 accepted as presented.

Financial Report: Motion to approve the Treasurer's report by Pat, second by Julie, approved.

Director's Report:

- Septic pumped on Dec 3rd.
- Oral history grant from SALS was completed. Started by Helen, now archived on the internet.
- Town of Easton agreement needs to be signed.
- Discussed library cleaning. \$60/mo is too low. One interviewee seemed acceptable and can discuss a higher payment, \$100/mo. Motion by Peter, second by John to raise library cleaning payment to \$100/mo.
- Employees have been evaluated by Jennifer. Was very positive. All the pages are doing well.
- Headphones purchased from the Lion's Club. They gave us \$100. Headphones are for loaning.
- Dec 5th, the Friends put on the Tree Trimming Party, 17 in attendance.
- Dec 6th, only Jennifer attended "Digital Newsletter" program by Sarah McFadden.
- Donations from Judy Moore and Joseph Moore.

Corresponding Secretary Report:

- Thank you notes sent
- Will send a thank you to the Moores
- Sympathy card sent to Jeff Moses (his mother passed away).
- The Gordon Foundation made a donation; a thank you note was sent.
- Bullet Aid money came.
- Will send a get well card to Dick Brownell

Long-term Planning Committee:

- Helen has met with various community groups to get their comments on the library.
Trying to figure out what group involves 30 to 40 yr olds – will contact 4-H group leaders to talk to the children's parents.

Linda →

Grants Report:

- Final reports submitted on the floor (SALS Construction Grant) and the Seed Grant

Old Business:

- Mary Jane had a conversation with Pippa and will contact her again in February.

- Need a bill and estimate from Jeff Moses to complete the NYS Education Grant. Must all be completed by June 1st. Jennifer will text him. Need approval to change the front door, because it will be a change in the grant.

Executive Session to discuss personnel and salaries.

New Business:

- Consensus that “newer” pages should all be paid the same since they are doing the same job. Difference in pay may be based on longevity.
- Pat and Linda conducted an evaluation with Jennifer using two different evaluations forms from other libraries.
- Minimum wage is appropriate for entry substitute pages.
- Motion to increase pages salary to \$12/hr, senior substitutes to \$12.75/hr, and substitutes to \$11.10, made by Peter, second by Mary Jane. Approved.
- Motion for the Director’s salary to be increased from \$16/hr to \$17/hr, made Peter and second by Mary Jane, approved.
- Julie’s residency is in question. Regardless, we need to find a replacement.
- Annual meeting needs a new format. Pizza, social interaction, music. Center it on the new room/open house. Hold it at 4 pm.
- Carol Green completed a painting of the library. Mary Jane will ask her how we can present it.
- Annual meeting will be on March 10th, at 4 pm.

Annual Meeting Planning meeting, January 31, 2019 at 7:30.

Next Board meeting on March 11, 2019 at 7:30 pm